



ADMISSION OF STUDENTS INTO YEAR 7 IN SEPTEMBER 2026

Sir Christopher Hatton Academy is a co-educational, non-denominational academy providing education for boys and girls in the 11-18 age range. From September 2004 the school was designated by the DfES as a Specialist Mathematics and Computing College. The school converted into an academy under the Department for Education's high performing schools converter academy programme in March 2012.

The admission of children to the academy is the responsibility of the Board of Directors under admissions arrangements made between the Directors and the Secretary of State for Education. The academy's published admission number (PAN) is currently 240 students.

The Board of Directors is anxious to preserve the academy's traditional character with its emphasis on partnership between academy, students and parents. The aims, attitudes, values and expectations of both students and parents are expected to be in harmony with those of the academy. Parents and their children if admitted to the academy are expected to support the ethos of the academy as detailed in the home-school agreement and policies which can be viewed on our website.

IMPORTANT NOTICE

ALL students who seek a place at the school under **ANY** criteria **MUST** complete the Local Authority Application Form and have it submitted to the Local Authority by Midnight **Friday 31st October 2025**.

The academy will consider all applications for places. Where fewer than 240 are received, the Academy will admit all those who have applied. Sir Christopher Hatton is regularly oversubscribed.

Oversubscription Criteria

Following the allocation of places to students who have EHC Plans which name the academy as appropriate provision, where applications for admissions exceed the academy's PAN, the following criteria will be applied, in the order set out below, to decide which students shall be admitted.

1. Looked after children and all previously looked after children (see Note A)
2. 10% (24 places) allocated on an aptitude test in ICT (see Note B)
3. Children of employees (see Note C)
4. Children with an older sibling already in attendance and expected to continue at the academy at the time of admission of the younger child (see Note D)
5. Children who attend Hatton Academies Trust Primary schools. A total of up to 135 places will be allocated inclusive of those successful within criterions 1, 2, 3 and 4 who attend a Trust primary school. All remaining places will be allocated on a random basis using this criterion. (See Note E and F)
6. Attendance at a primary school that has traditional links to Sir Christopher Hatton Academy will be allocated using a process of random allocation (See Note F)

7. Other, The remaining places will be allocated using a process of random allocation (See Note G)

Note: Criteria 1, 2, 3, 4, 5, 6 & 7 will be applied strictly in the order stated above. Where in any criterion the number of applicants exceeds the number of places available, a process of random allocation will be applied. Such process will be overseen by an independent third party.

Students who wish to have the opportunity of gaining a place under the Aptitude criterion must attend the ICT Aptitude Test. Applications to take the ICT Aptitude Test must be indicated on the online Supplementary Information Form available on the Academy website. The form must be completed by 4:00pm on Thursday 2nd October 2025 at the latest. The ICT Aptitude Test will take place on Saturday 11th October 2025 - times to be confirmed after the 2nd October deadline. There will be no further opportunity to be tested for aptitude after these dates.

Allocation of places

In all criteria where there are more applicants than available places, priority will be determined through a process of random allocation. Names of applicants will be selected at random in the presence of an independent observer.

Notes

A. Looked after Children and Previously Looked After Children

A looked after child is one who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions at the time of making an application to the school.

This criterion includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A previously looked after child is a child who was looked after but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order.

B. Aptitude test in ICT

As a Specialist Mathematics and Computing Academy, the Board of Directors have decided that 10% (24) places are allocated on the basis of aptitude in Information Technology established by tests taken at the academy. Applicants are invited to take the ICT Aptitude Test at the academy on Saturday 11th October 2025 **(time to be advised after the deadline)**.

The opportunity to take the ICT Aptitude Test must be indicated on the online Supplementary Information Form available on the Academy website. The form must be completed by 4:00pm on Thursday 2nd October 2025 at the latest. **This form does not replace the Local Authority application requirements.**

PLEASE NOTE THE FOLLOWING

- Your child does not have to take the ICT Aptitude test.
- If you choose for your child not to take this test, then any subsequent application for a place at the school will not be prejudiced.
- If your child does sit the test then the result of this will not prejudice any subsequent application for a place at the school.

C. Children of employees

Priority will be given under this criterion where:

- The member of staff has been employed at the school for two or more years at the time at which the application for admission to the academy is made, or
- The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- This criterion includes all full and part-time teaching and non-teaching staff
- For this category a child in permanent residence for over 50% of their time counts and this can be the child of a staff member or the child of a staff member's partner.

D. Sibling Link

The presence of an older brother or sister at Sir Christopher Hatton Academy at the time of the student's intended admission. For the purposes of this criterion, 'sibling' is taken to include a stepbrother/sister, half-brother/sister, or child who is adopted or fostered, in all cases provided they are living at the same address.

E. Trust Primary schools

The Directors have agreed to give a preference of up to 135 places to primary schools in Hatton Academies Trust. If the number of applicants from the trust primary schools exceeds 135, any applicants who are not successful in this criterion will have their application considered in criterion 6.

(Please note that this criterion does not limit the number of places linked to Hatton Academies Trust to only 135 but does guarantee up to a minimum of 135).

F. Traditional Feeder Schools

These are local schools that are located with the vicinity of Sir Christopher Hatton Academy. Redwell Primary School, Park Junior School, Freemans Endowed CofE School, All Saints VA Primary school. (Please note that any applicants from primary school in Hatton Academies Trust who have not been allocated in criteria 1, 2, 3, 4 & 5 will have their application considered in criterion 6).

Where the number of applicants exceeds the number of place available, places will be allocated based upon random allocation, see note G.

G. Random Allocation

In accordance with the school admission code the use of random allocation is not used before all looked after children and previously looked after children have been prioritised. The Academy administers the random allocation process, through the use of an online randomiser. Applicant's names are placed in the randomiser which place them into a random order. This denotes the order in which these applicants will be allocated.

Further information

Application form

ALL students who seek a place at the school under criterion 2 (ICT Aptitude test) must complete the online **Supplementary Information Form** available on the Academy website by **5.00pm on Thursday 30th October 2025, as well as** submitting the Local Authority Application Form to the Local Authority by midnight **Friday 31st October 2025**.

Please Note all students who seek a place at the school under any of the criteria must submit the Local Authority Application Form to the Local Authority by midnight **Friday 31st October 2025**

Appeals

If for any reason a student is not offered a place at Sir Christopher Hatton Academy, the parents or carers may appeal by completing a Notice of Appeal form. The Notice of Appeal and guidance notes for parents are available on our website.

Distance Criterion

Distance to the academy is not considered as part of the admissions criteria. Therefore, the distance from the applicant's home address to the academy has no bearing on any application that is submitted.

Waiting list

Where, on the year of entry, the academy receives more applications than there are places available, places will be offered from the academy's waiting list according to the over-subscription criteria and not on a 'first-come, first-served' basis. The position on the waiting list may change. They may move up or down each time a child is added or removed, or when the change in circumstances of the child requires him/her to be considered against a different priority order of the academy's oversubscription criteria.

The academy's waiting list is maintained by the local authority on behalf of the academy. It will be open to any parent to ask the local authority for their child's name to be placed on the waiting list following an

unsuccessful application. **Any parent wanting their child to be included on the waiting list should contact the local authority admissions team directly.**

Withdrawing an offer of a place

The academy reserves the right to withdraw an offer of a place if it was made in error, a parent fails to respond to the offer of a place within a reasonable period of time, or it is established that the offer of a place was obtained through a fraudulent or misleading application. Where a parent fails to respond to the offer of a place, the academy will give the parent a further opportunity to respond and explain to them that the offer of a place will be withdrawn unless they respond by the specified date. Where an offer of a place is withdrawn on the basis of misleading information, the academy will consider the application afresh, and will offer a right of appeal if admission cannot be offered.

Admission of children outside their normal age group

As a general rule, the academy would expect children to be educated in their normal age group. Parents of gifted and talented children, or those who have experienced problems or missed part of a year, for example due to ill health, may decide to seek admission to a year group outside their child's normal age. The academy will make a decision based on the circumstances of each case and will advise parents of the information they are required to submit with their application. In some certain circumstances the academy may determine that a child is to be educated in another year group apart from their age range. Any such decision will be determined on educational grounds and will be a condition of admission to the academy.

Open Weeks and Evening

The academy is open to visits by appointment from Monday 29th September to Thursday 16th October 2025. Appointments are available to book via Main Reception from Monday 22nd September.

Our Open Evenings will take place on Monday 6th and Tuesday 7th October 2025. Further information will be available in September.